

ACIS Relevant Clients Policy (ACIS 5.0)

1. Purpose

This policy outlines the Australian Community Industry Alliance’s (ACIA) approach to defining ACIS Relevant Clients for the purposes of certification and audit under the Australian Community Industry Certification Scheme (ACICS).

2. Scope

This policy applies to the identification and inclusion of ACIS Relevant Clients within audit activities, including provisional and full certification audits. This policy should be read in conjunction with the ACICS and associated ACIA guidance materials.

3. Background

The Australian Community Industry Certification Scheme (ACICS) provides for the audit of community support services delivered to ACIS Relevant Clients.

The concept of ACIS Relevant Clients is applied across ACICS to:

- Ensure clients and service sites not relevant to certification are excluded from audit scope (except where equivalence provisions apply); and
- Define the relevant client cohort for different types of audits, including provisional audits.

An extract from ACICS (section 4, Definition of Terms) is provided below for information purposes.

ACIS Relevant Clients	<p>A Client who is receiving Community Support Services and:</p> <ul style="list-style-type: none"> • The services are funded by a Scheme Funder (personal injury scheme); or • The services are privately funded; or • Other groups as published by ACIA where the community support services are not funded by a scheme subject to relevant quality auditing. <p>Unless otherwise indicated under this Scheme.</p>
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4. Scheme Funders

Scheme Funders are considered to be:

- icare (NSW)
- Motor Accidents Insurance Board – MAIB (TAS)
- Lifetime Support Authority – LSA (SA)
- Transport Accident Commission (VIC)
- Comcare (Commonwealth)
- Department of Veterans’ Affairs (DVA)

5. Other Relevant Client Groups

In addition to clients funded through Scheme Funders or privately funded arrangements, the following applies:

- No additional schemes are included at this time.

6. Variations

Variations to this policy may be approved by the Chief Executive Officer (CEO) of ACIA.

7. Related Documents

This policy should be read in conjunction with relevant ACIA and ACIS documents, including:

- ACIA External 032 - Australian Community Industry Certification Scheme 5.0 (ACICS 5.0)
- ACIA guidance materials as published from time to time