

This form can be completed electronically or by hand. Completion of this form is taken by ACIA as consent for the information to be used as stated in its Privacy Policy. By completing this form, Members confirm they have read the [ACIA Statement of Quality Service Delivery and Requirements of Members](#) and agree to abide by the requirements outlined. Please complete this form and return to: contact@acia.net.au and we will send you a membership invoice.

1. MEMBER CATEGORY

We would like to join ACIA under the following membership category:

| | | |
|-----------------------|--|--|
| Organisational member | Any services provider with a registered address and with two or more employees. (Voting Member) | |
| Affiliate member | Any other organisation or Government Department with a registered address and with two or more employees who agree with the objects (see Appendix) of the Board. (Non-Voting Member) | |

2. DETAILS OF ORGANISATION/AFFILIATE

Organisation/Affiliate name

ABN

ACN

Legal Entity

Main contact

Position/Job Title

Address

Suburb

State

Postcode

Email

Billing email

Website

Business Telephone

3. ANNUAL REVENUE

Specify the overall annual revenue for your organisation/affiliate:

4. SIZE OF ORGANISATION/AFFILIATE

Small (Less than 50 workers)

Medium (between 50 and 200 workers)

Large (over 200 workers)

5. STATES OR TERRITORIES OF OPERATION

Identify State/s and Territories of Operation:

ACT

NT

SA

VIC

NSW

QLD

TAS

WA

6. TYPES OF COMMUNITY SUPPORTS AND/OR SERVICES PROVIDED

Community Supports and/or Services is defined as the provision of paid supports and services in a participant's home or community and includes the following activities of daily living:

Nursing services

Palliative care

Gardening and home maintenance

Community access

Respite care

Housework or domestic assistance

Clinical supports

Social support

Personal care or support

Transport assistance

Other (please specify)

7. PERCENTAGE OF OVERALL BUSINESS THAT IS COMMUNITY SUPPORTS AND/OR OTHER SERVICES

Approximate % of total service that is 'community support'

8. OTHER SERVICES PROVIDED

What other services does your organisation/affiliate provide e.g. Staff recruitment, Accommodation services, Provision of Agency Staff?

9. TYPES OF SERVICE USERS FOR WHOM SERVICES ARE CURRENTLY PROVIDED

Acquired brain injury

Mental health

Intellectual Disability

Aged care

Spinal injury

Ventilator dependent

Dementia

Physical disability including sensory disability

Autism

Other (please specify):

10. BROKERED/SUB-CONTRACTED SERVICES

Do you provide services on behalf of other service providers?

Yes

No

Do other service providers provide services on your behalf?

Yes

No

11. CURRENT CERTIFICATION / ACCREDITATION DETAILS

List any current system/s of certification / accreditation? (e.g. ACIS 2013, ISO 9001)

List any other standards for which you are assessed for compliance (e.g. NSW Disability Services Standards, Home Care Standards)

Appendix

ACIA Constitution (Definitions)

- (1) To represent and advance the knowledge and practice of attendant care in Australia by:
- (a) advocating for and promoting the delivery of quality attendant care for the public benefit
 - (b) raising awareness and profile of attendant care
 - (c) enhancing the professionalism of attendant care by identifying, supporting, promoting and advising on best practice in attendant care through policy development, education and quality certification
 - (d) advancing the education, skills and competencies of attendant care service providers through the facilitation of opportunities for education and training
 - (e) the provision of opportunities for information exchange and networking
 - (f) advocating for the development and implementation of appropriate legislation, policies, practices and programs relevant to attendant care at national, state and local levels
 - (g) encouraging intersectoral and interdisciplinary collaboration between attendant care service providers, policymakers and researchers
 - (h) representing attendant care service providers
 - (i) acting as an apolitical organisation

12. ONGOING INVESTIGATIONS OR COURT PROCEEDINGS

Is the organisation aware of any ongoing investigations or court proceedings relating to the organisation's delivery of community support services or their ability to provide service?

If yes, please describe. If no, please state 'None'.